

Plain English Essentials: Digital delivery during COVID-19

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We are going digital

During COVID-19, Plain English Essentials will run digitally. This means you can still strengthen your plain English skills whether working at the office or from home.

Instead of being in the same room as the other participants in a workshop, you will join us through your computer in a virtual classroom.

How does this work?

You can enrol in a workshop as usual through our website on our store page. We'll complete the enrolment and ask you to submit a pre-course questionnaire as we normally do.

Ahead of the training we'll then send a hard copy workshop manual to your postal address, along with a link to our Zoom online platform.

Before the training itself, simply click on the Zoom link to connect to the virtual classroom. We'll send you all the details with the link. It is quick and easy to do, but it is best to test it in advance.

On the day, you'll be able to see on screen:

- the trainer
- other participants
- presentation slides.

You'll complete exercises and use our hard copy manual as normal.

What will you need?

All you need is a computer or laptop with a webcam, microphone and speakers (or earphones). You'll also need to be in a suitable environment, such as a quiet home office, that won't disrupt your training.



How are we responding to COVID-19?

Our COVID-19 fact sheet explains how the Foundation is adapting to the current pandemic. Our first priority is to keep all our clients and our people safe.

By changing the way we deliver, you can still enjoy our world-class training during this time.